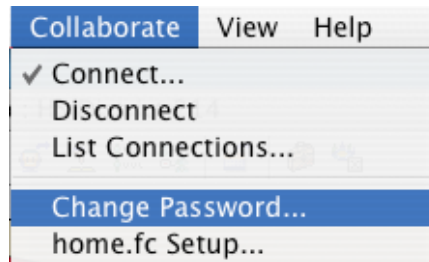


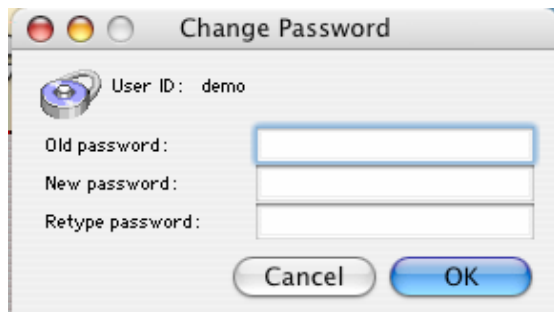
Changing Your Password

Changing your First Class password is easy.

1. Go to the “Collaborate” Menu.
2. Select “Change Password”.



3. The “Change Password” window will appear. Type your present password in the “Old password:” field.



4. Type your new password in the “New password:” field, and then type it a second time to verify it. Try to choose a password that is meaningful to you and that you will remember.